

A Safe Haven Wellness & Primary Care

Notice of Privacy Practices (HIPAA)

Effective Date: January 1, 2025

Your Information. Your Rights. Our Responsibilities.

This Notice of Privacy Practices describes how medical information about you may be used and disclosed and how you can access this information. Please review it carefully.

YOUR RIGHTS

You have the right to:

- Get a copy of your medical record
- Correct your medical record
- Request confidential communication
- Ask us to limit information we use or share
- Get a list of those with whom we've shared information
- Get a copy of this privacy notice
- Choose someone to act for you
- File a complaint if you feel your rights are violated

YOUR CHOICES

You have choices in how we use or share your information for:

- Mental health care
- Primary care services
- Telehealth treatment
- Appointment reminders
- Sharing with family or caregivers
- Marketing or fundraising communication

OUR USES AND DISCLOSURES

We may use and share your information in the following ways:

- Treat you and coordinate your care
- Run our practice and improve clinical operations
- Bill for your services (insurance and self-pay)
- Comply with federal or state law
- Respond to public health requests
- Work with medical examiners or coroners
- Address workers' compensation, law enforcement, and legal requests
- Respond to lawsuits and legal actions

OUR RESPONSIBILITIES

- Maintain the privacy and security of your protected health information (PHI)
- Let you know promptly if a breach occurs that may have compromised your information
- Follow the duties and privacy practices described in this notice
- Not use or share your information in ways not covered by this notice without your written authorization

TELEHEALTH PRIVACY

A Safe Haven Wellness & Primary Care provides services through secure, HIPAA-compliant telehealth platforms. We protect your information by:

- Encrypting communications
- Verifying patient identity
- Storing records securely
- Limiting access to authorized personnel only

CONTACT INFORMATION

If you have privacy questions or wish to exercise your rights, contact:

A Safe Haven Wellness & Primary Care

Attn: Privacy Officer

Phone: 919-400-7863

Email: info@asafehavenwellness.com

You may also file a complaint with:

U.S. Department of Health & Human Services – Office for Civil Rights
No retaliation will occur for filing a complaint.